

# Remote Area Utilities Benefit Application and Claim Form

- + If you live and work in a remote area and are salary packaging remote area property, rent or mortgage interest costs you can also salary package costs you and/or your spouse have paid in relation to:
  - Electricity
  - Gas
  - Firewood
  - Fuel (where the fuel is used to generate domestic electricity)
- + Complete this form if you are claiming utilities and/or fuel costs in relation to a remote area property.

I am a new customer (please complete section A)


I am an existing customer (please complete section B)


## Get in Touch

### We'd love to hear from you

If you have a question about this form, or any of your Salary Packaging Employee Benefits:

 1300 40 80 46

 customersupport@salarypackagingplus.com.au

 www.salarypackagingplus.com.au

 Level 12, 717 Bourke St, Docklands VIC 3008

## Section A - Your Details

Please complete all applicable fields. Please ensure to provide a home contact in case your circumstances change.

Title	<input type="text"/>	Legal Name	<input type="text"/>								
Gender	<input type="text"/>	Date of Birth	<input type="text" value="d"/>	<input type="text" value="d"/>	<input type="text" value="m"/>	<input type="text" value="m"/>	<input type="text" value="y"/>	<input type="text" value="y"/>	<input type="text" value="y"/>	<input type="text" value="y"/>	
Payroll ID	<input type="text"/>		Preferred Name	<input type="text"/>							
Employer	<input type="text"/>		Start date	<input type="text" value="d"/>	<input type="text" value="d"/>	<input type="text" value="m"/>	<input type="text" value="m"/>	<input type="text" value="y"/>	<input type="text" value="y"/>	<input type="text" value="y"/>	<input type="text" value="y"/>
Department/Site	<input type="text"/>		Pay Cycle Name (if known)	<input type="text"/>							
Employment Status	<input type="checkbox"/> Full/Part Time	<input type="checkbox"/> Casual	<input type="checkbox"/> Fixed Term Contract and End Date	<input type="text"/>							
Home Address	<input type="text" value="street address"/>										
	<input type="text" value="suburb"/>				<input type="text" value="state"/>		<input type="text" value="postcode"/>				
Postal Address (if different to above)	<input type="text" value="street address"/>										
	<input type="text" value="suburb"/>				<input type="text" value="state"/>		<input type="text" value="postcode"/>				
Primary Email	<input type="text"/>		Secondary Email	<input type="text"/>							
Home Phone	<input type="text"/>		Mobile	<input type="text"/>							
Work Phone	<input type="text"/>										

## Section B - Existing Customers

Name	<input type="text"/>
Payroll ID	<input type="text"/>
Start Date	<input type="text" value="d"/> <input type="text" value="d"/> <input type="text" value="m"/> <input type="text" value="m"/> <input type="text" value="y"/> <input type="text" value="y"/> <input type="text" value="y"/> <input type="text" value="y"/>
Department/ Site	<input type="text"/>
Work Location	<input type="text"/>

### Checklist

For SalaryPackagingPLUS to set up your new package, we need:

- + Completed form
- + Recent payslip (or 5 payslips if you are casual)
- + Substantiation

## Remote Area Property: Details

The street address of the remote area property that is the subject of this claim is:

<input type="text" value="street address"/>			
<input type="text" value="suburb"/>	<input type="text" value="state"/>	<input type="text" value="postcode"/>	

**Note:** by completing and signing this salary packaging claim form you confirm that the remote area property identified above, has not been used for income generating purposes (e.g. agricultural production or short/long term letting) during the periods covered by the fuel/utility costs in this claim.

### Claim Instructions

- Make sure you consider and complete all checklist items below as they are required to access the salary packaging tax benefits.
- Make sure you attach all required substantiation to the claim as it may not be accepted otherwise.

## Benefit Checklist

- I am separately salary packaging the remote area property purchase, rent and/or mortgage interest benefits;
- The remote area utilities/fuel costs included in this claim were incurred by me and/or my spouse in relation to my remote area property; and
- I have attached evidence showing the remote area utilities/fuel amounts paid.

## Bank Account Details

Please pay the remote area salary packaging amounts into the following bank account:

<input type="text" value="Account Name"/>		<input type="text" value="Financial Institution"/>
<input type="text" value="BSB Number"/>	<input type="text" value="Account Number"/>	<input type="text" value="Transaction Reference Number"/>

## Reimbursement Details

Description	Date of Receipt	Amount	Evidence
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

## Employee Declaration

I declare that

- I am an employee of the above stated employer and have been employed there since
- The information provided in the above claim in relation to my remote area property and personal circumstances is true and correct
- I have not previously claimed these same expenses through salary packaging elsewhere
- The fuel/utility costs that are the subject of this claim were incurred in relation to a residential home that has not been used for income producing purposes at any time during the period(s) covered by the fuel/utility costs.
- I have read, and I agree to the terms and conditions of salary packaging as set by my employer and SalaryPackagingPLUS
- I authorise my employer and SalaryPackagingPLUS to arrange payroll deductions from my salary entitlement in order to enable payment of my chosen salary packaging benefit(s), including the benefits outlined in this form, and any SalaryPackagingPLUS administration fee.
- I understand that I am liable for any Fringe Benefits Tax that may be incurred due to incorrect information provided by me to SalaryPackagingPLUS in this document or at any other time.
- **I will inform SalaryPackagingPLUS immediately upon vacating the remote area home that is the subject of this claim and/or upon relocating my primary place of employment to another locality.**
- The expenditure amounts I am claiming under this salary packaging form were incurred by me and/or my legal spouse.

I have read and agree to the Privacy Policy which can be found at <http://salarypackagingplus.com.au/Privacy>

Signature

Date